



## **Request for Proposal Airport Grounds Harvesting Lease Due: June 30, 2022 @ 4:00 PM**

The City of Rockdale, Texas is requesting proposals from qualified firms or individuals for the limited purpose of the harvesting of hay on the grounds of the Airport, subject to the limitations and restrictions as follows:

1. The term of the lease shall be ten (10) years. The lease will automatically renew for a single additional five-year term unless either party gives notice that the lease will terminate at least 30 days prior to the end of the term. The lease can be terminated by either party at any time with 30 days' written notice;
2. Area for harvesting shall be at least ten foot (10') from the runway;
3. Fertilizer and a broad leaf herbicide may be applied at least once per year, to encourage healthy grass growth and to control unwanted weeds;
4. Hay shall be harvested at a minimum of twice per year. Any areas that cannot be harvested for hay will be shredded at the same time as each cutting of hay is done;
5. The bales of hay must be removed from Airport property within three (3) to four (4) weeks of harvest; and
6. Damage to any lighting devices or any other fixture that is within this area will be reported immediately to the City and any repairs that are required shall be billed to the Lessee.

The contractor shall furnish all the necessary material, labor and equipment.

**Proposals will be accepted until Thursday, June 30, 2022 at 4:00 PM.**

All proposals must be in a sealed envelope and either mailed or hand delivered to PO Box 586, 505 W. Cameron Avenue, Rockdale, Texas 76567 and marked:

Barbara Holly, City Manager  
"Sealed Proposal – Airport Grounds Harvesting Lease"

Proposals may be sent by mail, courier or hand delivered. Faxed or emailed documents will not be accepted. Late submissions will not be accepted. The City assumes no responsibility for proposals not processed due to the failure of the Bidder to identify the envelope as a bid response.

Any questions or concerns should be addressed in writing to Barbara Holly, City Manager, via mail, e-mail ([citymanager@rockdalecityhall.com](mailto:citymanager@rockdalecityhall.com)) or fax (512-446-6258) Monday-Friday from 8:30AM-12:30PM and 1:30-4:30 PM. Please reference the letter, email or fax as "RFP – AIRPORT GROUNDS HARVESTING LEASE". Non-compliance with this provision may result in rejection of the bid.

**All pricing information required of the bidder, unless otherwise specified, must be completed and submitted with this REQUEST FOR PROPOSAL. Persons signing the bid must be an officer or person authorized to sign the bid.**

The City reserves the right to reject any or all proposals or to waive any informality in the proposals, or to omit and/or alter any proposal item if it appears to be in the City's best interest.

The City reserves the right to request additional data or information or a presentation in support of written proposals.

*The City is tax exempt under Tax Code, Subtitle E. SALES, EXCISE AND USE TAXES, CHAPTER 151, Section 151.309. Bidder, if awarded the bid, shall be responsible for and shall pay all sales, excise, use and other taxes. When equipment, materials or supplies generally taxable to the bidder are eligible for a tax exemption due to the nature of the item, bidder shall assist city in applying for and obtaining such tax credits and exemptions which shall be paid for credited to the City.*

**Proposal amounts shall remain in effect ninety (90) days after opening.**

### PROPOSAL

**To:** City of Rockdale  
505 West Cameron Avenue  
Post Office Box 586  
Rockdale, Texas 76567

By submission of this Proposal, each Bidder certifies that this Proposal has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Proposal with any other Bidder or with any competitor.

All bidders are strongly advised to carefully read all of the specifications listed herein and are strongly urged to inspect the locations prior to submitting a proposal.

Respectfully submitted,

By: \_\_\_\_\_  
Typed/Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date